

Sully County, South Dakota

Director of Equalization

Sully County will be accepting applications for an immediate opening for the position of Director of Equalization.

Applicant must have:

- High school diploma or possess a GED Certificate
- A valid driver's license
- Ability to work independently and discreetly, provide quality customer service and be able to work in an office environment as well as in the field.
- Must be willing to complete the necessary requirements and obtain South Dakota Certified Appraiser Assessor designation within a one-year period. (Recertification is required every 5 years and is accomplished by attending annual schools, taking and passing prescribed courses, attending conference and workshops sponsored by the SD Assn of Assessing Offices and the SD Dept of Revenue)
- Must be skilled in operating office equipment including telephone, computer, printer, fax and copier.
- Must have experience with Microsoft Office including Word, Excel and Access.

Business hours are 7:30 am to 11:30 am and 12:30 pm to 4:30 pm Monday-Friday.

Wage will be based on experience. Sully County benefits include paid holidays, vacation and sick leave, SD Retirement, health, cancer and life insurance. Applications are available at the Sully County Auditor's office or send resume to Sully County Auditor, PO Box 265, Onida, SD 57564. Phone: (605) 258-2541
Position open until filled. Sully County is an Equal Opportunity Employer.